

## Workforce Financial Assistance Pre-Screening Guide

Individuals who meet any of the following criteria **may** qualify for financial assistance through Workforce Solutions. Note that the list provides generalized criteria, is not all-inclusive, and is not a guarantee of eligibility for or receipt of financial assistance. When the request for services exceeds the amount of funds available, individuals who are eligible for services may be placed on a waiting list. Please see the second page of this guide for information about eligibility for child care assistance.

- Receiving TANF, SNAP, Medicaid, SSI, public housing, or other income-based assistance
- Current or former foster youth
- Has a disability
- Homeless
- Low-income\*
- Laid off or otherwise lost a job through no fault of their own
- Separating military member (non-retiree and not a dishonorable separation)
- Homemaker impacted by the loss of employment or income of another family member
- Individual whose own income is impacted by the service of a military spouse
- Individual age 16-24 who is not attending secondary or post-secondary school, including home-school, **who is also** any of the following:
  - A dropout
  - Age 16-18 who has not attended secondary school for at least 1 whole semester
  - Subject to juvenile or adult justice system
  - Homeless
  - Pregnant or parenting
  - Disabled
  - Low-income\* **and either**:
    - Basic skills deficient **or**
    - English language learner
  - Low-income\* **and** requires additional assistance to enter/complete an educational program **or** to obtain/retain employment
- Family income qualifies for free or reduced lunch

\*Note: “Low-income” is federally calculated and provided to workforce solutions offices. Some types of income are excluded from consideration, and the limit varies based on family size. For example, the annual gross income limit for a family of four as of May 13, 2025 is \$33,888.

In addition, Workforce Solutions provides other services that are not financially-based such as workshops, job search assistance, and referrals to other resources. **Those services are available to anyone regardless of whether they meet the criteria above.**

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## Child Care Assistance

Individuals **may** qualify for financial assistance for child care if all of the following criteria apply to their household, however this is not a guarantee of eligibility. When the request for services exceeds the amount of funds available, individuals who are eligible for services may be placed on a waiting list.

- The parent/legal guardian needs child care for a child under 13 years of age (or 19 years of age if disabled);
- The child needing care lives in the household with the parent/legal guardian;
- The parent/legal guardian lives in one of the following counties: Brown, Callahan, Coleman, Comanche, Eastland, Fisher, Haskell, Jones, Kent, Knox, Mitchell, Nolan, Runnels, Scurry, Shackelford, Stephens, Stonewall, Taylor, or Throckmorton;
- The parent/legal guardian needs child care in order to participate in:
  - work, school, or training activities for at least 25 hours per week for a single parent or 50 hours per week combined for a two-parent family; OR
  - job search activities;
- The total gross income for the household of the parent/legal guardian is below the allowable monthly limit. As of October 1, 2025 the gross monthly income limit for a family of four is \$7670. However, income limits are subject to change.

Workforce Solutions Child Care Services also provides services that are not financially-based and **are available to anyone**, such as:

- Advice on identifying the child care solution that best meets your family's needs,
- Tips for selecting a quality child care provider,
- Information on other community resources for parents, and
- Resources for individuals interested in becoming a child care provider.

For more information about child care services, including family income limits and overall criteria for assistance, visit our website at [www.wfswct.org](http://www.wfswct.org) and select the Child Care menu option on the home page.